



Overview

- Why Be Cautious
 - YOU can be a victim
- Inspecting Mail
 - How to screen for explosives and other threats
- What You Should Do
 - Signs of possible hazardous mail
 - What to do



Why Be Cautious?

- Terrorist Acts Target Groups
 - Hazardous mail may target political/military leaders, media figures, etc.
 - Recent incidents have used chemical/biological agents (Anthrax)
- Disgruntled Employees
 - Letter bombs are most popular
- You Can be a Random Victim
 - Acts by mentally unstable people or “fame seekers”



Signs of Hazardous Mail

- May have excessive postage
- The return address may be fictitious or missing altogether
 - Also suspect packages from foreign addresses that aren't expected
- The postmark may show a different location than the return address
- Mail bombs/hazardous mail may bear endorsements, such as "Personal" or "Private"



What to look for

- Hazardous mail may display distorted handwriting
- Name and address may be prepared with homemade labels or cut-and-paste lettering
- May be unprofessionally wrapped with several combinations of tape used to secure the package, and may be endorsed "Fragile--Handle With Care" or "Rush--Do Not Delay"



What to look for (cont.)

- Recent events in the news show:
 - Suspect any package or letter containing a white, powdery substance
 - Substance also may be gritty like sand



Actions Upon Receipt

- Do not open a suspicious article
- Isolate the suspect parcel and evacuate the immediate area
- Do not put it in water or a confined space, such as a desk drawer or cabinet



Actions Upon Receipt

- If you feel you received a suspicious article in the mail contact the Security Forces Control Center at 777-3056
- Information is available on the Internet

<http://www.bt.cdc.gov/DocumentsApp/Anthrax/10122001Handle/10122001Handle.asp>

http://www.usps.com/news/2001/press/pr01_1010tips.htm